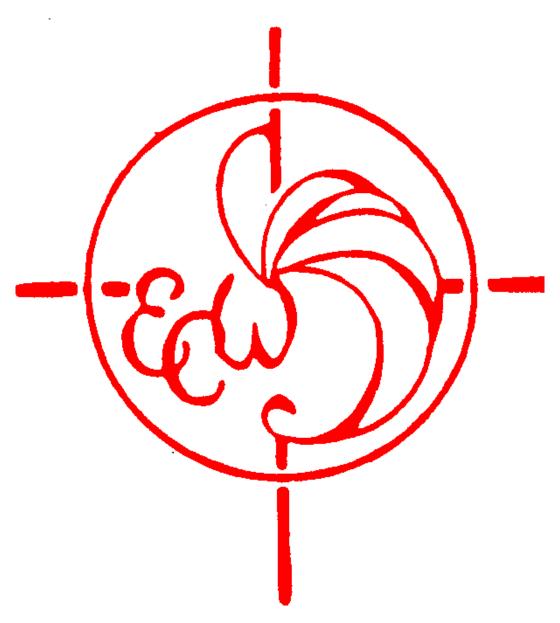
# BYLAWS OF THE EPISCOPAL CHURCH WOMEN DIOCESE OF

# **WESTERN MICHIGAN**



### **EPISCOPAL CHURCH WOMEN'S PRAYER**

(TAKEN FROM NATIONAL ECW WEBSITE)

Almighty God, we pray that you will bless our work in mission and ministry in the world. Help us to pray fervently, labor diligently and give liberally to make known the power of your love given through your son, Jesus. Let us not forget the lessons from the past nor fear the challenges of the future. Anoint us with your grace and shine in our hearts as we reflect your light throughout the world.

Amen.

### **EPISCOPAL CHURCH WOMEN'S HYMN**

### God of the Women

SLANE (10.10.9.10) ("Be Thou My Vision")

God of the women who answered your call,
Trusting your promises, giving their all,
Women like Sarah and Hannah and Ruth —
Give us their courage to live in your truth.

God of the women who walked Jesus' Way, Giving their resources, learning to pray, Mary, Joanna, Susanna, and more — May we give freely as they did before.

God of the women long put to the test, Left out of stories, forgotten, oppressed, Quietly asking: "Who smiled at my birth?" — In Jesus' dying you show us our worth.

God of the women who ran from the tomb, Prayed with the others in that upper room, Then felt your Spirit on Pentecost Day — May we so gladly proclaim you today.

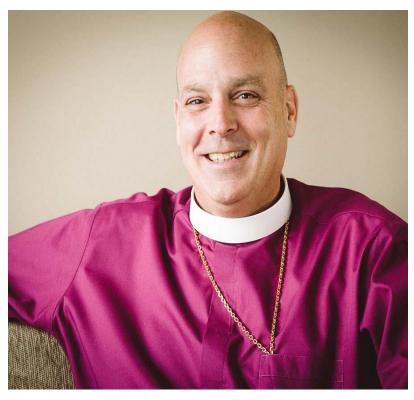
O God of Phoebe and ministers all, May we be joyful in answering your call. Give us the strength of your Spirit so near That we may share in your ministry here.

### A Bit of History

The Episcopal Church Women of the Diocese of Western Michigan was formed in 1881 as the Women's Auxiliary of the Episcopal Church. Later it became The Women of the Church, currently The Episcopal Church Women of the Diocese of Western Michigan.

Miss Julia Hadley (1881)	Mrs. Wm. G. Studwell	Mrs. F. W. Sassaman
Hastings	Battle Creek	Charlotte
Mrs. P. Sheldon	Mrs. Charles E. Jackson	Mrs. Donald Kingsley
Kalamazoo	Grand Rapids	Holland
Mrs. Emma Bailie	Mrs. M. V. Burlingame	Mrs. Andrew Wierengo
Marshall	Grand Rapids	Muskegon
Mrs. D. G. Robinson Hastings	Mrs. C. W. Finely, subsequently Mrs. C. D. Miller Battle Creek	Mrs. Joel Matteson Douglas
Mrs. R. M. Hancock Grand Haven		Mrs. Gene Durren St. Joseph
Mrs. Edward D. Irvine	Mrs. Harold B. Corwin	Mrs. Valerie Ambrose
Hastings	Grand Rapids	Holland
Mrs. G. W. Austin	Mrs. Charles L. Dribble	Mrs. George Ann Castel
Kalamazoo	Kalamazoo	Hillsdale
Mrs. Butterfield	Mrs. Donald E. Williams	Mrs. Betty Carr
Grand Rapids	Grand Rapids	Mt. Pleasant
Mrs. A. N. Noble	Mrs. Donald E. Williams Grand Rapids	Mrs. Barbara Jensen Charlevoix
Mrs. Campbell Fair	Mrs. Ralph J. Teetor	Ms. Joann Redman
Grand Rapids	Cadillac	Mt. Pleasant
Mrs. J. E. Wilkinson	Mrs. William L. Page Battle Creek	Ms. Pam Chapman Grand Rapids
Mrs. Collins Johnston	Mrs. Chester C. Wells	Mrs. Jane Koning
Grand Rapids	Grand Rapids	Grand Rapids
Mrs. James Brayton	Mrs. Stuart B. White	Mrs. Marvel Porter
Grand Rapids	Niles	Grand Rapids
Mrs. B. F. P. Ivins	Mrs. Warren S. Meriam	Mrs. Patricia Purol
Kalamazoo	Macatawa	Lansing
Mrs. Peter Danhoff	Mrs. Craig W. Brooks	Ms. Char Camfield
Grand Rapids	Marshall	Wyoming/Grand Rapids
	Mrs. D. D. Spalsbury	Ms. Char Camfield Wyoming/Grand Rapids

# THE EPISCOPAL DIOCESE OF WESTERN MICHIGAN OUR BISHOP



"Where would the church today be without strong woman of faith? This is the truth: Woman are crucial to the mission of the Church and needed at every level of church governance. The vision of ECW (Episcopal Church Woman) is that all women become a vibrant blend of all ages, coming together as a peacemaking, healing part of the Church. We aspire to be a Godsparkshining and sharing the love of Christ. Their vision is beautiful and holy and necessary because it reminds us of what the Kingdom of God looks like. And Lord knows the world needs more glimpses of heaven. Thank you for your generosity, faith and vision."

The Rt. Rev. Whayne M. Hougland, Jr. IX Bishop Western Michigan July 2014

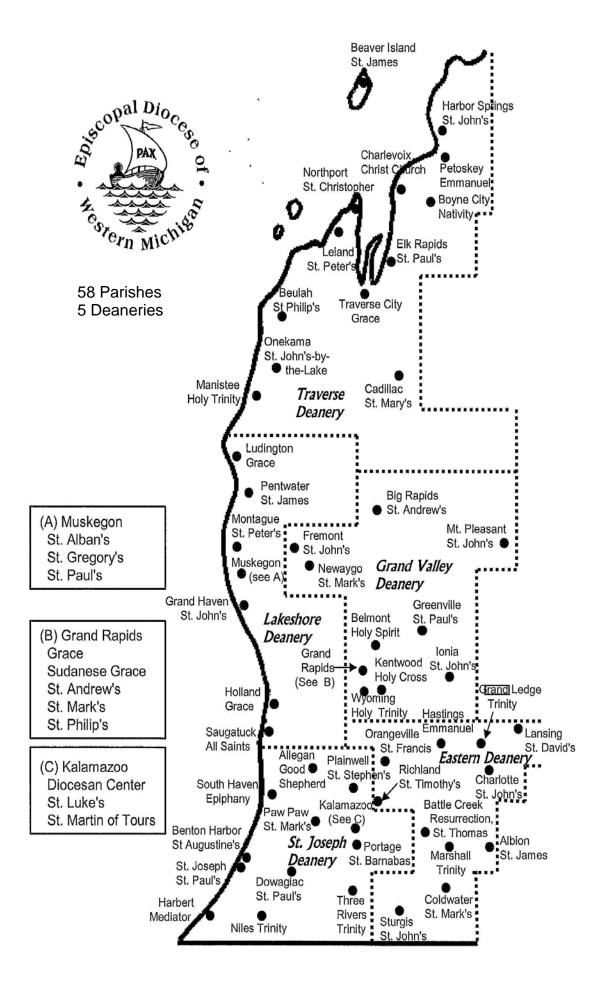
The Rt. Rev. Whayne M. Hougland, Jr. was consecrated by Katharine Jefferts Schori as the ninth bishop of the Episcopal Diocese of Western Michigan on September 28, 2013 in Grand Rapids. Bishop Hougland grew up in a Roman Catholic family in central Kentucky where he became aware of his call to Holy Orders as a teenager, but when his wife Dana stole his heart in high school, he knew that becoming a Roman Catholic priest presented "significant problems." He and Dana were married in the Episcopal Church and have raised their two daughters in the church.

Bishop Hougland was called again to Holy Orders after a dissatisfying career in the corporate world. He attended The School of Theology in Sewanee, Tennessee and was ordained a priest in 1998.

Bishop Hougland believes in developing a personal rule of life, and patterns his own after the Rule of St. Benedict, which includes prayer, study and daily reflection on scripture.

His name is Whayne – with an "h." It is his great-great grandmother's maiden name and is Welsh for wagon maker – one who makes a way to carry the heavy stuff of life. "I like my name and strive to live into it in helping others carry the heavy stuff of life by making a way for God," he said.

He and his wife Dana reside in Grand Rapids. MI.





### The Mary Powers Scholarship Fund

Established for the purpose of helping women of this Diocese, who are preparing for a career in Christian work and service, the Mary Powers Scholarship Fund represents the earned interest of the Mary Powers Trust Fund allocated to the diocesan ECW for this purpose.

This scholarship fund, established long ago by the Executive Board of our Diocesan ECW, is administered by the Board and is given in the form of an outright gift to qualified applicants, sponsored by the applicants' rector and who has been accepted to a qualified training school. Applications are available through the Diocesan website and may be submitted to the president of the executive board or the chair of the Mary Powers Scholarship Fund. The ECW Board has sole discretion regarding the granting of any scholarships from this fund.

### **Mission and Outreach**

One-half of all monies received from 'fair share' monies sent by the parishes in the Diocese of Western Michigan to the ECW Board is placed into the Mission and Outreach funds.

Funds are available to any congregation in the diocese. Applications are available through the Diocesan website and may be forwarded or submitted to the president of the Executive Board of the ECW or to the Chair of Mission and Outreach. The Executive Board acts on the recommendations of the Chair of Mission and Outreach or the President.

Many parishes and organizations have been aided by monies from this fund.

### **Church Periodical Club**

The Church Periodical Club is an independent, affiliated organization of the Executive Council of the Episcopal Church, dedicated to the worldwide ministry of the printed word and to the promotion of Christian mission. It is the only organization in the Episcopal Church dedicated solely to providing free literature and related materials to people all over the world who need and request them and who have no other source for obtaining them. Prayer Books, books for seminarians, educational materials, etc may be provided. Moving into the electronic age has broadened the scope of this mission.

The Church Periodical club operated at all levels of the Church: national, provincial, diocesan and parish. The goal is to make the CPC program a concern of the whole Church, including having an active and enthusiastic CPC representative in every parish and diocese. The CPC is funded by voluntary contributions from all levels of the Church by people in the pews and is supported by the prayerful concern, time, talents, labor and money of those who believe in its ministry. CPC@episcopalchurch.org is a valuable contact for more information.

### **United Thank Offering**



WOW!! What's this?

It's the new symbol for United Thank Offering. And our new tag line: Our Change Changes Lives.

All things change, but one thing hasn't, the United Thank Offering (UTO) mission of nurturing the habit of men, women, and children giving daily thanks to God. These prayers start when we recognize and name our many daily blessings. Those who participate in UTO discover that thankfulness leads to generosity.

United Thank Offering is entrusted to promote thank offerings, to receive the offerings, and to distribute the UTO monies to support mission and ministry throughout the Episcopal Church and in invited Provinces of the Anglican Communion in the developing world.

Your Diocese of Western Michigan contact for United Thank Offering:

Gail Donovan 324 Honeysuckle Lane Lansing MI 48917 (517) 321-8810

### Daughters of the King

The Order of the Daughters of the King® (DOK), founded in 1885, is a spiritual sisterhood of women dedicated to a life of Prayer, Service and Evangelism. We have made a commitment to Jesus as our Savior, and we follow Him as Lord of our lives. We are an Order for women who are communicants of the Episcopal Church, churches in communion with it, or churches in the Historic Episcopate. Today our membership includes women in the Anglican, Episcopal, Lutheran (ELCA), Moravian, and Roman Catholic churches.

An Order is a community under a religious rule; especially one requiring members to take solemn vows. We don't just enroll as members and attend meetings; we take life-long vows to follow the Rule of Prayer and Rule of Service.

The primary way that the financial needs of the Order are met is through annual dues paid by each Daughter. There is a junior division of the Order, for young girls from ages seven to twenty-one. A Senior or Junior chapter may be organized in any parish or mission with the consent of the Priest.

For more information, please contact Marilee Roth, President 10519 California Road Bridgman, MI 49106 269-465-5155 mroth@lakelandregional.org

### **Church Women United**

### Women of Vision

Women of Vision is a volunteer ministry of World Vision, a Christian relief and development organization that equips women to serve impoverished and oppressed women and children, worldwide. WoV consists of women of all ages, backgrounds and circumstances, united to serve and walk alongside those in need both near and far away, so that, together, we can help create a brighter and healthier future for suffering women and children. WoV prays, educates, advocates, serves and supports selected World Vision projects through personal giving and special fundraising events or benefits. The Strong Women, Strong World initiative supports some of the best projects and practices in some of the worst places in the world to be a woman or girl. For more information, contact <a href="http://womenofvision.org/about">http://womenofvision.org/about</a>

### **BYLAWS**

of

# **Episcopal Church Women** of the

### **Diocese of Western Michigan**

as revised and adopted May 31, 2014, Muskegon, MI

ARTICLE I NAME

The name of this organization shall be the Episcopal Church Women of the Diocese of Western Michigan.

### ARTICLE II PURPOSE

The purpose of this organization shall be to assist the laity and clergy of the Episcopal Diocese of Western Michigan to carry on Christ's work of mission and ministry in the parish and diocese.

The organization shall provide representatives to Province V, Triennial, United Thank Offering, and the Church Periodical Club meetings.

The organization shall participate in training and education and be a resource.

### ARTICLE III MEMBERSHIP

All women of the Episcopal Diocese of Western Michigan are members.

# ARTICLE IV OFFICERS

### Section 1. OFFICERS

The elected officers shall be President, Vice President of Program, Vice President for Information, Secretary, and Treasurer.

### Section 2. DUTIES

### A) The President shall:

- 1) preside at all meetings and the Annual Meeting;
- 2) be a delegate to the National Triennial Meeting;
- 3) represent the Board at Province V Annual Meetings;.
- 4) appoint unfilled positions;
- 5) be bonded and a signer of checks.

- B) The Vice President of Program shall:
  - 1) be responsible for the coordination of the Annual Meeting;
  - 2) take the President's place in case of absence, sickness, or disability;
  - 3) if a signer of checks, must be bonded.
- C) The Vice President for Information shall:
  - 1) be responsible for communication, including newsletter, e-mails or other means necessary to keep the diocese aware of ECW business;
  - 2) if a signer of checks, must be bonded.
- D) The Secretary shall be responsible for all official records including the minutes of all meetings.
- E) The Treasurer shall:
  - 1) be responsible for the financial records of the organization.
  - 2) the Assistant to the Bishop for Business and Finance may be in charge of the financial records, but there must be an ECW Board Treasurer assisting;
  - 3) receive and disburse all funds of this organization;
  - 4) prepare the annual budget;
  - 5) ascertain that an annual audit is done;
  - 6) be bonded and a signer of checks;
  - 7) receive and disburse United Thank Offering funds to National United Thank Offering at the direction of the Diocesan United Thank Offering Coordinator.
- F) Diocesan UTO Coordinator will provide a written detailed listing of all funds received from each parish at board meetings and at each Annual Meeting
- G. Job descriptions defining additional responsibilities for the officers shall be adopted by the Board.

### Section 3. TERM of OFFICE

- A) Officers shall serve for a term of three years.
- B) Terms shall begin at the close of the Annual Meeting at which they are elected.
- C) If a person is appointed to fill one-third or less of the unexpired term of an elected member, this shall not disqualify her as a nominee for election at the Annual Meeting for a full term of office.

### Section 4. VACANCIES

In the event of a vacancy in an elected office, the President, with the approval of the Board shall fill the vacancy. The appointed person shall serve for the unexpired term. The Bishop will be informed.

### ARTICLE V DIOCESAN ECW BOARD

### Section 1. DUTIES

- A) Shall carry out the purpose of the organization;
- B) Shall plan and present the annual meeting;
- C) Shall be responsible for managing all funds of the organization, within guidelines of the Diocese of Western Michigan;
- D) Shall adopt an annual budget and report all income and expenses at the Annual Meeting;

### Section 2. COMPOSITION

- A) The five officers elected at the annual meeting;
- B) One representative from each deanery appointed by the deanery is desired;
- B) United Thank Offering Chairperson –appointed by the President;
- C) Church Periodical Club Chairperson appointed by the President;
- D) Two Triennial delegates elected at the Annual Meeting;

### Section 3. ATTENDANCE

All officers, elected and appointed, may miss no more than two Board Meetings per year. Illness or inability to attend will be considered individually by the Board.

### Section 4. MEETINGS

- A) The Board shall meet at least five times annually at such time and place as the President may designate.
- B) Special meetings of the Board may be called by the President with consensus of the Board. Technological methods may be utilized.

### Section 5. QUORUM

At all meetings the quorum shall be a majority of the elected members present.

### Section 6. COMMITTEES

The President may appoint a committee, with a Board member as chairperson, as needed.

### ARTICLE VI ANNUAL MEETING

### Section 1. DATE & PLACE

The Annual Meeting shall be at such a date and place as shall be agreed upon by the President and the Board.

### Section 2. PURPOSE

- A) The election of officers every three years;
- B) The election of delegates to Triennial every three years;
- C) The presentation of reports from the President and Treasurer and any other reports deemed necessary and appropriate;
- D) Programs for the forward work of the organization shall be presented;
- E) Approval of the annual budget.

### Section 3. DELEGATES

Each parish in the Diocese shall be entitled to four voting delegates.

### Section 4. VOTING

- A) Voting shall be done in person. Each voting delegate and voting Board member is entitled to one vote.
- B) A majority of all votes cast shall be sufficient for adoption of any motion, resolution, legislation, or voting for Board member.

### Section 5. QUORUM

A quorum will be defined as those present at the meeting.

### Section 6. NOTICE

Written notice of the date, hour and place of any Annual or special Diocesan Meeting shall be mailed to each parish at least 30 days before the date of the meeting.

### Article VII FISCAL YEAR

The fiscal year of the organization shall be from January 1 through December 31.

### Article VIII NOMINATIONS

### Section1. ELECTED BOARD MEMBERS

Nominations for President, Vice President of Program, Vice President of Information, and two Triennial Delegates shall be made at the Annual Diocesan Meeting.

Secretary and Treasurer will be appointed at the first meeting from other elected women.

### Section 2. NOMINATION COMMITTEE

A Nominating Committee composed of a chairperson, appointed by the President, and at least two other Board members will prepare a slate of nominees.

### Section 3. NOMINEES

Each nominee must have written consent to place her name in nomination and she must be approved or recommended by her priest as a communicant in good standing in her congregation.

### Section 4. FLOOR NOMINATONS

Nominations from the floor may be made for any elected office when it has been determined in advance that the nominee is qualified under the provisions of this section.

### Section 5. TRIENNIAL DELEGATES

- A) Triennial delegates shall not be restricted to members of the Board.
- B) The President by virtue of her duties is a delegate to Triennial.

# ARTICLE VIII AMENDMENTS

Bylaws may be amended at the Annual Meeting by a two-thirds vote of all delegates present and voting, provided that each parish has been notified of the proposed amendment at least two weeks prior to the Annual Meeting.

# ARTICLE IX DISSOLUTON

In the event of the dissolution of this organization, the money in the regular treasury and the property of the Episcopal Church Women shall become the property of the Episcopal Church of America, Diocese of Western Michigan. The Executive Council of the Diocese shall be requested to provide for the continuing administration of the United Thank Offering, The Church Periodical Club and any special funds in trust by the Episcopal Church Women.

# ARTICLE X RULES OF ORDER

Robert's Rules of Order (revised) shall be the authority in all questions of parliamentary law not covered by these Bylaws.