



Discussion for Parish Certification

for those who work with children and youth

Each participant in the Safeguarding God's Children online certification process needs to be certified by his/her parish. Certain topics must be discussed prior to certification with a supervisor, fellow teachers and mentors. (Note: A supervisor may be the rector, senior warden, director of religious education, etc., but not a family relative, even by marriage.)

In order for a parish to certify a participant in Safeguarding God's Children Online Training, the following items must be discussed with a "supervisor" (rector, director of religious education, etc.) and co-workers (co-teachers and mentors):

Monitoring and Supervision

- Does each person know who his or her direct supervisor is (the person should not be related, even by marriage)?
 - Does the supervisor check in with the person regularly (at least monthly)?
- How is each program supervised regularly?
 - Does the rector or a member of the vestry know when the program meets, where and what they do?
- How are parents kept aware of what's going on in the program?
- How do you insure that all areas that children and youth use observable?
 - Do all rooms have windows that are uncovered?
- What is your release program for children?
 - How do you insure that children are picked up by the correct people?
 - What do you do if you need to get a parent during the program?
 - What do you do if a parent doesn't arrive to pick up a child?

Team Leadership and Adult Supervision of Young People

- What do you do if your co-teacher doesn't show up?
- What do you do in case of emergency?
 - If someone is injured?
 - If there is a fire in the building?
- Do you have at least two adults (over the age of 18) present at each activity?
- What do you do if an inappropriate or otherwise unwanted visitor comes to your room or event?
- What is your procedure for . . .
 - Changing diapers?
 - Bring children to the rest room?
 - Pulling a child aside to discipline or have a personal conversation?
 - Driving children to events and activities?
- How do the adults agree to communicate with minors in the following ways?
 - E-mail
 - Texting
 - Facebook (and other social network sites)
 - Phone calls
- To whom and when would you report the following instances?
 - Suspected child abuse at home
 - Confirmed child abuse at home (if someone tells you about it)
 - Inappropriate boundaries or behavior among the children?
 - Inappropriate boundaries or behavior between a child and an adult in the program?
 - Suspected child abuse in the program (or any part of a church program)?
 - Confirmed child abuse in the program (or any part of a church program)?
 - Inappropriate boundaries or behavior between adults (where one adult is a clergy person or in authority)?
 - Inappropriate boundaries or behavior between adults (where both adults are equal authority)?
 - Suspected spousal abuse at home?
 - Confirmed spousal abuse at home?
 - A child or youth exhibiting self-abuse or depression?