



# Congregational Growth and Development

## Church Grants from EDWM

Form updated 7/2016

“Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything that I have commanded you.” - Matthew 28:19-20

“Let us hold fast to the confession of our hope without wavering, for he who has promised is faithful. And let us consider how to provoke one another to love and good deeds, not neglecting to meet together... but encouraging one another, and all the more as you see the Day approaching.” - Hebrews 10:23-2

### Application Grants for the following fiscal year must be submitted by September 1st.

#### About the **Congregational Growth and Development Fund for Congregational Growth and Development Grants**

Grants awarded by the diocese utilizing Congregational Development Fund monies are intended to be used to foster discipleship and transformation. These grants should support the growth and development, both numeric and spiritual, of the parish. Grant funds awarded are not intended to be used for daily operating expenses, diocesan apportionment, capital funding, emergencies, or mission/ outreach ministries of the requesting congregation. Examples of Congregational Growth and Development programs include, but are not limited to, the following:

- Stewardship Speaker Series
- Adult Education Curriculum
- Environmental Stewardship
- Building Use Survey
- Handicap Accessibility
- Feasibility Studies

The Deans of the Diocese shall be responsible to review and make recommendations to Diocesan Council on all grant requests for approval.

#### Available Monies for Grants

The amount of monies to be made available for grants for any fiscal year shall be determined as follows: 5% of the rolling average investment balance in the Congregational Development Fund, of the prior 10 quarters.

In order to provide funds to the maximum number of potential congregations in a given year, individual grants will typically be limited to no more than five thousand dollars (\$5,000).

#### Grant Administrative Procedures

Application for grants for the following fiscal year along with required documentation will be accepted at the office of the Bishop between July 1 and September 1.

The Deans will review all grant applications and make a written recommendation for awarding of grants to Diocesan Council

prior to their October meeting. Diocesan Finance Committee shall also be copied on the written recommendation.

Notifications will be made by mail to all applicants and announced at Diocesan Convention.

Approved grant funds will be allocated to the congregation after January 1 of the grant year in the amount of the total grant awarded. Any funds not used by December 1 of the grant period will revert to the diocese and must be returned to the office of the Bishop by the congregation no later than January 31 of the year following the grant period.

Grants will typically be made for a period of one fiscal year. The Diocesan Council, at its sole discretion, may vote to award a grant for a period longer than one year or some other additional period.

Congregations receiving grant funds may apply again in three (3) years for new monies under this program.

#### Reporting

If awarded a grant, congregations must agree to supply a written report to the Bishop's office, indicating how grant money was expended and how the program furthered congregational growth and development, no later than March 1st of the year following the year of the grant.

In addition, if awarded a grant, congregations shall agree, if requested, to present a session at a Leadership Day, Diocesan Convention workshop or other venue if requested by Diocesan Council or Staff, showing the attributes of the project and how it met congregational development priorities. Grant recipients shall also agree to provide access to the project for interviews with project leaders, photos and videos to be used on the diocesan website.

Each year at Diocesan Convention the Deans shall provide a summary report of all grant activities (new awards as well as update on previous award results).

Questions? Email [grants@edwm.org](mailto:grants@edwm.org).

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# Congregational Growth and Development Grant Application Form

*This is an interactive form. Click your mouse on the line and you will be able to type the answer with a computer. Print when completed.*  
**In order to be eligible for a Congregational Growth and Development/Mission Grant a congregation must have paid their Diocesan Apportionment in full for the past three years, or if they have appealed for review of their Diocesan Apportionment they must have fully met the recommendations of the Apportionment Review Committee and Diocesan Council.**

EDWM Congregation (Select from drop-down menu): \_\_\_\_\_

Name of individual leading project (Project Leader): \_\_\_\_\_

Primary Contact Phone \_\_\_\_\_ E-mail: \_\_\_\_\_ @ \_\_\_\_\_

Church Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Project Name: \_\_\_\_\_ Amount Requested: \_\_\_\_\_

Please briefly describe your proposed congregational development program/project, and how your plan to implement it:

Briefly explain how this program/project will foster discipleship and transformation within your parish:

Briefly explain how this program/project will cultivate numeric and spiritual growth:

Are other sources of funding are available? Provide details.

**Required Attachments**

Check that you have included them with this application.

- Congregational year-to-date budget vs. actual income statemtn and balance sheet for the current year (meaning year in which this application is made).
- Detailed line item budget for the proposed project for the grant application year, and subsequent years if applicable

**The following items will be verified by Diocesan Staff prior to consideration of any grant application:**

- That all employee and clergy pension and medical policies are paid in full and in compliance with Episcopal Church Canons.
- Audits of previous two years are complete in compliance with Episcopal Church Canons.
- That Diocesan Apportionment has been paid in full for the three preceding years; OR if there has been an appeal for review of the Diocesan Apportionment, the recommendations of the Apportionment Review Committee and Diocesan Council have been fully met.

We hereby acknowledge the terms and conditions under which this grant application is made and agree to fulfill all obligations of the congregation as detailed in the EDWM Congregational Development Grant Application Guidelines.

**Signatures**

\_\_\_\_\_  
Rector Date

\_\_\_\_\_  
Senior Warden Date

\_\_\_\_\_  
Treasurer Date

\_\_\_\_\_  
Project Leader Date

Questions? E-mail [grants@edwm.org](mailto:grants@edwm.org) with questions.  
**Print and mail form to EDWM, 535 S. Burdick, Ste. 1, Kalamazoo, MI 49007 or fax to (269) 381-7067**

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**For EDWM Office Use Only**

Date Grant received: \_\_\_\_\_

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|--|--|
| <input type="checkbox"/> Required Documents Received               | <input type="checkbox"/> Pension/Medical Paid in Full      |
| <input type="checkbox"/> Parish Audits complete (where applicable) | <input type="checkbox"/> Apportionment Compliance Verified |